AMERICAN INSTITUTE OF BIOLOGICAL SCIENCES

Employment Acquisition Skills Boot Camp for Scientists
Summer 2022 Online Workshop
AGENDA

Self-driven Sessions:

- Communication – *Creating a memory*
- Materials – *What do you need, when?*
- Employment Sectors – *Where to look, what to ask?*

Live Sessions (All Times are Eastern):

**Day 1 — May 20, 2022**

12:45  Zoom portal opens
1:00   Introduction, Objectives, Zoom instructions
1:30   Self-Awareness – *Telling your story*
2:30   Break
2:45   Exercise: *Share your story*
4:00   Adjourn

**Day 2 — May 27, 2022**

12:45  Zoom portal opens
1:00   Application Materials
       *Themes from Resumes and CVs*
1:15   Breakout Activity
       *Participants review instructor feedback and work in small groups to update Resumes and CVs*
2:15  How do you search for your desired position?
     *Networking, Informational Interviews, Relationship Building*

2:45  Break

3:00  Interviews
     *Types, Styles, and Preparation*

3:45  Questions and General Discussion

4:00  Adjourn

**Day 3 — June 3, 2022**

12:45  Zoom portal opens

1:00  Mock Interviews

2:30  Break

2:45  Mock Interviews

3:45  Synthesis

4:00  Conclude